

# Web Course Enrollment Lottery

Enter a lottery for limited-enrollment general subjects for AY 2018 **on or off campus via the Web.**

## Web lottery entry period

1st term	From Tuesday, Feb 27 at 9:00 a.m. through Saturday, Mar 3 at 11:59 p.m. & From Monday, Mar 5 at 9:00 a.m. through <b>Thursday, Mar 15 at 11:59 p.m.</b>
2nd term, Summer intensive lectures	From Tuesday, May 8 at 9:00 a.m. through <b>Thursday, May 17 at 11:59 p.m.</b>

If you are unable to enter the Web lottery during the above period(s) because you will be studying abroad, please visit the Counter ① or ② (①・②番窓口) at the Academic Support Group (Kyoiku Shien Group) of the Academic Planning Division (2F, Building for General Education A) to discuss your situation.

### How to enter the Web lottery (using a PC or smartphone)

Okayama University's official website  
→ Click “在學生・保護者の方【Current Students / Guardians】(in Japanese) .”



→ “履修・成績等【Course Enrollment, Grades, etc.】(in Japanese)”  
→ Click “履修登録・成績確認【Reister courses / Check the number of credits earned】(in Japanese)”



Click the “Web 抽選登録・抽選結果公開 (Enter Web Lottery /View Lottery Results)” button.



岡大ID  Enter your “岡大 ID (Okadai I D)” and “パスワード (password),” and click the Login button.

パスワード

◎ “システムの入口 (Entrance to System)”  
Click the “抽選登録 (Lottery Entry)” button.



◎ “抽選登録画面 (Lottery Entry Screen)”  
After ranking your choices according to your preference, click the “登録 (Submit)” button.



**You have 30 minutes to complete this entry session after logging in.**  
If you click the “登録 (Submit)” button after the timeout, your entry will not be processed properly. If you wish to extend the entry session, click the “延長する (Extend)” button.

Note: The picture shown above is for illustrative purposes only.

Students who enrolled in AY 2018 are not allowed to enter a lottery for classes scheduled on Tuesdays and Fridays, while students who enrolled in AY 2017 are not allowed to enter a lottery for classes scheduled on Mondays and Thursdays. However, if a post-lottery application is available for the above classes, such restrictions will not apply.

You are not allowed to enter the lottery for subjects that are offered during the same time slots as English Communication classes. However, if a post-lottery application is available, such restriction will not apply.

	Web lottery results posted	Post-lottery application period
<b>1st term</b> The first class sessions for the first term general subjects will begin on Monday, April 9.	<b>From Friday, Mar 23 at 12:00 p.m.</b>	<b>From Friday, Mar 23 at 12:00 p.m. through Friday, Mar 30 at 11:59 p.m.</b>
<b>2nd term, Summer intensive lectures</b> The first class sessions for the second term general subjects will begin on Monday, June 11.	<b>From Thursday, May 24 at 12:00 p.m.</b>	<b>From Thursday, May 24 at 12:00 p.m. through Wednesday, May 30 at 11:59 p.m.</b>

Lottery results will be available only on the Web, and will not be posted on the bulletin board at the Building for General Education.

Information about the post-lottery application will be provided on the Web. You are not allowed to ask instructors for such information directly.

If you decide not to take the subject after you have been granted a place by lottery, please drop the subject during the post-lottery application period.  
 \* After the post-lottery application period, you can drop the subject through the academic affairs system (Gakumu System) during the course registration period and the add/drop period.

**How to view the Web lottery results, how to submit a post-lottery application and how to drop a subject you have been allowed to take by lottery**

Log in to the system as you do when you enter the lottery. Please refer to **How to enter the Web lottery.**

◎ “システムの入口 (Entrance to System)”

Click the “抽選結果公開<登録科目削除/追加募集応募> (View Lottery Results <Drop Subjects/Submit a Post-lottery Application)” button.



◎ “抽選結果公開画面 (View Lottery Results Screen)”

The screen shows the subjects you have been allowed to take by lottery. If you submit a post-lottery application or drop the subject you have been allowed to take by lottery, please click the “当選科目を削除する/追加募集に応募する (Drop Subjects/Submit a Post-Lottery Application)” button for each group.



Post-lottery applications are accepted via the Web on a **★first-come-first-served basis★**.

The result of your post-lottery application will be **★posted on the Web instantly★**.

You cannot submit a post-lottery application for any subject scheduled for the same time slot and the same day of the week as a subject with the mark  on the course registration screen (履修登録画面).

曜日	月	
1	1学期	01****  岡大 太郎 *****
	2学期	01****  岡大 太郎 *****

◎ “追加募集応募・当選科目削除画面 (Submit a Post-lottery Application/Drop Subjects Screen)”

The screen shows the subjects you have been allowed to take by lottery and lottery-based subjects available for a post-lottery application by lottery group. After selecting the “削除 (Drop)” and/or “応募 (Apply)” button(s), click the “更新 (Update)” button.



ボタン選択後、最後に必ず「更新」ボタンを押下してください。  
 当選科目の削除及び追加募集科目への追加募集を同時に行う場合には、「削除」、「応募」ボタンを同時に選択し、「更新」ボタンを押下してください。  
 追加募集に応募した科目が当選しなかった場合は、当選科目の削除は実行されません。  
 ※残席集については、あくまで目安として参照してください。

The numbers of remaining seats are shown. Click the “残席情報を更新 (Update Remaining Seats Available)” button to see the latest information at the point of time when clicking. Note that such information may not be entirely accurate.

If you drop the subject you have been allowed to take by lottery and submit a post-lottery application at the same time, select the “削除 (Drop)” and “応募 (Apply)” buttons simultaneously and click the “更新 (Update)”

The above picture is for illustrative purposes only.

After the post-lottery Web application period, the Academic Planning Division will register the subjects you have been allowed to take by lottery and through a post-lottery application.

**Make sure to check for error indications in the academic affairs system (Gakumu System).**

\* Scheduled dates for registration by the Academic Planning Division: Monday, April 2 (for first term subjects) and Thursday, May 31 (for second term subjects and summer intensive lectures)

**Lottery-based subjects are not available to students other than those awarded a seat by lottery or through the web post-lottery application.**  
 \* If you need to take lottery-based subjects for graduation, grade promotion or other inevitable reasons, please contact your faculty/school's academic affairs staff (Kyomu Tanto).