

# Okayama University

## International Student Accommodation FAQ

### <Application for Accommodation>

#### Q1 How do I apply for a University dormitory?

A1 International Students with Residence Priority (such as Japanese Government (MEXT) Scholarship holders) are not required to apply as they are guaranteed a room in the University Dormitory. If you are not sure whether you are a priority student, please check the criteria on our website

([http://www.okayama-ac.jp/eng/current\\_students/Dormitory\\_for\\_International\\_Students.html](http://www.okayama-ac.jp/eng/current_students/Dormitory_for_International_Students.html)).

International students who are not the priority students can still apply, and if there are vacancies after allocating rooms to priority students, you will be notified by the International Affairs Department via email.

#### Q2 If I apply for a dormitory, will I be guaranteed a room?

A2 We cannot guarantee to allocate rooms to all applicants due to the increasing number of students for a limited number of rooms available.

#### Q3 Can I choose a dormitory and a room to stay?

A3 No. The accommodation of all international students is arranged by the International Affairs Department in accordance with the criteria and rules of the university. In addition, the assigned room cannot be changed due to personal reasons and circumstances.



### <Procedure for Check-in>

#### Q4 Can I ask a friend to pick up the room key in advance?

A4 No. The room key is handed over to the resident only during the reception hours.

#### Q5 If I will arrive outside reception hours, what should I do?

A5 Please arrange your own accommodation in a hotel, etc. and arrive at your dormitory during the reception hours.

#### Q6 Is it possible to move in to the dormitory before the permitted period of residence?

A6 No. You can only move in during the permitted period of residence.

**Q7 Can I send baggage to the dormitory in advance?**

A7 Yes. Please ensure that the baggage arrives **within 3 days** before the dormitory reception date. **\*up to 2 pieces.** In addition, “cash on delivery baggage” cannot be received.

**Q8 How can I get to the dormitory from the airport? Is there a pick-up service?**

A8 We do not offer a pick-up service. You need to arrange your transportation (bus or taxi) to the dormitory on your own.

**<Dormitory Life>**

**Q9 Are there rules for residents?**

A9 Yes. The various rules and regulations stipulated by each dormitory must be strictly observed by all residents in the dormitories. If you violate the rules, you may be ordered to leave the dormitory.

**Q10 Is there a curfew for residents?**

A10 There is no curfew; however, all residents are asked to use caution not to make loud noise at all times, especially after 10PM, so as not to disturb other residents.

**Q11 Should I prepare a bedding set by myself?**

A11 Yes. Beddings except for the mattress must be prepared by yourself. You can also purchase or rent a bedding set through the university.

\*Online pre-order system is available if you wish to purchase or rent the bedding set through the University.

**Q12 Is there tableware and utensils?**

A12 No. Please prepare them by yourself.

**Q13 Is there an active internet connection in each room?**

A13 Yes, each room has an active internet connection for free. You must supply your own computer and ethernet cable to use the connection. Also, there is Wi-Fi connection in each room.

**Q14 What is the size of a bed at the Shared House?**

A14 The bed size of the Shared House is W: 99cm L: 197cm H: 17.5cm.



**Q15 Can my friends or family visit my room?**

A15 No. You can only invite visitors (including family members) to the common area in your dormitory. As for the Shared House, share mates of the same unit can enter the private rooms.

**Q16 Is it possible for my family members to stay at the dormitory for a few days?**

A16 Non-residents (including family members) are strictly forbidden to stay at the dormitory. If the University found out that non-residents stayed in the dormitory, the responsible resident would be asked to leave the dormitory.

## <Dormitory Fee>

**Q17 When should I pay the admission fee?**

A17 The admission fee will be charged with the rent of the first month.

i.e. The payment of the admission fee and monthly rent of September and October will be due by the end of October when moved in on September 24.

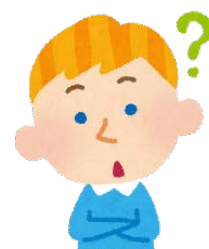
**Q18 How do I pay the monthly rent?**

A18 The billing statement will be posted in your mailbox around the middle of each month. Please ensure that you check your mailbox. The payment can be made using ATM, or over the counter at the Japan Post Bank (YUCHO Bank) or other banks.

✗Rent has to be transferred to the designated bank account by the last day of the month (except for the month of moving out).

**Q19 Can I pay the rent by credit card or overseas remittance?**

A19 We don't accept credit card and overseas remittance.



**Q20 Is the admission fee refundable?**

A20 No. It is nonrefundable.

**Q21 In the case of moving in or out mid-month, how the monthly rent will be calculated?**

A21 A full month's rent is charged in the case of moving in or out mid-month.

The dormitory fee cannot be prorated. However, the prescribed amount of rent is charged in the cases below:

1. Moving in after September 24th: a half of the monthly rent
2. Moving out in March or September (before 15th each month): a half of the monthly rent

## <Procedure for Move-out>

### **Q22 What is the procedure for moving out from the dormitory?**

A22 Please, submit the “NOTICE OF DEPARTURE” to the dormitory manager by one month before the date of departure. The prescribed form can be obtained from the dormitory manager.

### **Q23 I have already submitted the “Notification of Departure”, but can I change the date of departure?**

A23 It is not allowed to change the date of departure after submitting the “NOTIFICATION OF DEPARTURE” under any circumstances.

## <Others>

### **Q24 Is it possible to extend the residence period for more than one year?**

A24 No. The residence period cannot be extended. In addition, the maximum length of residence period is for one year.

### **Q25 I will move out from the dormitory more than 1 month before the permitted period of residence, do I need to pay the penalty fee?**

A25 If you will move out more than one month earlier than the permitted period of residence and do not submit “Notification of Departure” by the due date (one month before the date of departure), a penalty fee (for one month’s rent fee) must be paid.

