

Handling of Personal Information at Okayama University

Okayama University handles personal information obtained from the entrance examination and documents submitted after admission, as well as personal information obtained during enrollment, in accordance with the "Act on the Protection of Personal Information Held by Independent Administrative Institutions", "Rules for the Appropriate Management of Personal Information Held by Okayama University National University Corporation" and "Okayama University National University Corporation Privacy Policy", and handles such information as follows Okayama University Privacy Policy. Personal information will not be used for any other purposes or provided to any third party, except as required by law.

Personal information will be used for the following purposes: enrollment procedures, post-enrollment academic affairs (student registration, academic guidance, etc.), student support (health management, employment support, tuition exemption, scholarship applications, library use, etc.), student accounts (university e-mail, various ICT services such as wireless LAN use, safety confirmation system, etc.), and tuition fee collection.

In order to ensure the smooth operation of the above-mentioned operations, a part of the operations may be outsourced, in which case an agreement will be concluded with the outsourcing company regarding the appropriate handling of personal information.