

When traveling out of Japan, all are required to submit

“OVERSEAS TRAVEL NOTIFICATION”



It is necessary for students at Okayama University to register notifications of travel abroad online (International Exchange Support/Overseas Travel Registration System). The purpose of the registration is that the university promptly issues warnings to students and confirms the safety of students in the event of a state of emergency overseas, such as disaster, terrorism or an outbreak of infectious disease. We request students to register notifications for **all overseas travels including international exchange, studying foreign language, academic conference and private overseas travel (sightseeing, etc.)**. There are the following 2 categories for the registration.

Travel/study abroad from Okayama University

Notification of travel abroad for study

- In case of travel/study abroad from a faculty or graduate school they belong to (programs of a faculty, instruction course, practical training, academic conference, etc.)
e.g. studying foreign language, studying abroad, internship, volunteer, research and attending academic conference
- In case of travel/study abroad through a program of Institute of Global Human Resource Development
(Students themselves need to register. However, if there is special instructions from a faculty, graduate school or the Institute of Global Human Resource Development, please follow them.)

Private travel abroad

Notification of private overseas travel

- In the case of private travel abroad (For Leisure, Programs with no recognition of university credit)
- Temporary leave of a student studying abroad

The overseas travel notification can be submitted through the International Exchange Support/Overseas Travel Registration System.

URL http://www.okayama-u.ac.jp/user/ouic/japanese/students/haken/tokoutodoke_jpn.html

When a student needs to register notifications from outside the university or from overseas after they leave Japan for international exchange, etc., they need to connect to the network of Okayama University via VPN, which ensures secure connection from outside the university. (Students must test VPN connection before traveling abroad.)

For VPN, refer to <http://www.citm.okayama-u.ac.jp/citm/service/openvpn.html>.

You need the **Okadai ID** and Password to log in. Also, before entering notifications, prepare your passport and documents that describe your flight information (E-ticket, etc.).

Access to the website.

Institute of Global Human Resource Development
> Japanese Students
> Overseas travel notification (Crisis Management 4)

Contacts

【 Questions about programs of Institute of Global Human Resource Development
International Affairs Department, International Student Division
(Email) ryugaku@adm.okayama-u.ac.jp (TEL) 086-251-7037

【 Questions about programs of a faculty and questions about private overseas travel
Faculty or graduate school a student belongs to http://www.okayama-u.ac.jp/inquiry_faculty.html

【 Questions about general private overseas travel
Academic Affairs Department Student Support Division
(Email) db7184@adm.okayama-u.ac.jp (TEL) 086-251-7183

【 Questions about the system
Center for Information Technology and Management: Inquiry counter for users
(Email) ask@okayama-u.ac.jp (TEL) 086-251-7232

VPN



Overseas travel notification

